



SPOKEN ENGLISH AT THE WORKPLACE

DATE: 29-30 AUGUST 2023

TIME: 9.00 AM - 5.00 PM

ONLINE



FEE:

EARLY BIRD: RM1280 (BEFORE 15 AUGUST 2023)

NORMAL: RM1400

GROUP REGISTRATION:

2 PAX: DISCOUNT 10%

3 PAX: DISCOUNT 15%

4 PAX AND ABOVE DISCOUNT 20%

WHO SHOULD ATTEND:

The program is open to anyone who wishes to develop their spoken English skills and gain confidence in using English as a language of communication in various professional and personal contexts.

OBJECTIVES:

- Identify and overcome fears related to English language usage.
- Learn to speak with increased confidence and clarity.
- Apply strategies to communicate even when the participants don't have all the right words.



COURSE OUTLINE

DAY 1

- 9:00 - 9:30am Introduction/ IceBreaker
- 9.30 - 10.30am **MODULE 1: OVERCOMING ENGLISH LANGUAGE FEAR**
Participants will identify and conquer their fears and take actions to speak English confidently.
- 10.30 - 10:45am Break
- 10:45 - 11.30am **MODULE 2: SMALL TALK MASTERY**
Participants will practice using English through role play.
- 11.30 - 12.30pm **MODULE 3: MASTERING CONVERSATION FLOW**
Participants will learn techniques to keep conversations engaging.
- 12.30 - 2.00pm Lunch Break
- 2:00 - 3.30pm **MODULE 4: CHANGING CONVERSATIONAL SCRIPTS**
Participants will learn creative and lively responses to common questions, making English learning enjoyable.
- 3.30 - 3.45pm Break
- 3.45 - 4.45pm **MODULE 5: THE MUSIC OF PRONUNCIATION**
Participants will practice stress, rhythm, and intonation for improved listening comprehension and clear communication.
- 4.45 - 5.00pm Review

DAY 2

- 9:00 - 9:15am Recap Day 1
- 9.15 - 10.30am **MODULE 6 -EXPANDING YOUR WORD POWER**
Participants will learn strategies and techniques to expand their word power, including learning new words and improving word retention.
- 10.30 - 10:45am Break
- 10:45 - 12.30pm **MODULE 7: SPEAKING CREATIVITY**
Participants will learn strategies to convey ideas effectively, even with language gaps.
- 12.30 - 2.00pm Break
- 2:00 - 3.30pm **ACTIVITY - SPEAKING GAME**
Participants will apply creative communication techniques in a fun guessing game to further develop their English-speaking abilities.
- 3.30 - 3.45pm Break
- 3.45 - 4.30pm Review
- 4.30 - 5.00pm Closing

TRAINER PROFILE

SHARIFAH SALWA ABDUL KARIM

Sharifah Salwa a professional learning facilitator and she is a firm believer in the significance of continuous learning for personal and professional growth, as well as maintaining a competitive edge. With her extensive experience, Sharifah Salwa specializes in facilitating various programs, including English Communication, Leadership, Problem-Solving and Decision-Making, NLP-based Learning, Colored Brain communication and Entrepreneurship. Her expertise spans both corporate organizations and educational institutions.

Sharifah Salwa is actively involved in conducting impactful learning programs. Her clientele comprises government agencies, schools, and private institutions, where she has made significant contributions to the development of individuals and organizations alike.

QUALIFICATIONS AND CERTIFICATIONS

- BSc in Electrical Engineering (University of Portland, USA)
- Master in Business Administration (Universiti Utara Malaysia, Malaysia)
- Teach English for Speakers of Other Language (TESOL) from ASM Learning in affiliation with London Teacher's College, UK (ongoing)
- Certificate in Training, HRDF (TTT/7629) Malaysia
- HRDCorp Accredited Trainer 2022 - 2025
- Accredited Professional Learning Facilitator (Mastery), Take Charge
- Basic Practitioner of Spiritual Neurolinguistic Programming, from National Federation of Neurolinguistic Programming, USA
- LEAP Facilitator - Leading for Excellence, Action & Performance, EnSync, Malaysia
- SPEED Facilitator - Solving Problems Efficiently, Effectively & Decisively, EnSync, Malaysia
- International NLP Practitioner from Real NLP India
- NLP Coaching, Big H Hypnosis and New Code NLP from Real NLP India
- Colored Brain Trainer Certification from Culture Dynamics DCI (Malaysia) Sdn Bhd.

REGISTRATION FORM

SPOKEN ENGLISH AT THE WORKPLACE

29 - 30 AUGUST 2023

BILLING DETAIL:

Organization:		Contact Person:	
Office No:		Designation:	
Address:		Email:	
		Mobile No:	

ATTENDEES DETAIL:

NO	NAME OF ATTENDEES	DESIGNATION	EMAIL	MOBILE NO	LEARNITY ID
1					
2					
3					
4					
5					

Attendees are entitled for a cash rebate for subsequent courses with Infunity Learning.

Terms and Conditions apply

METHOD OF PAYMENT

- ☐ HRDC LEVI
- ☐ LOCAL ORDER (LO)
- ☐ ONLINE PAYMENT

Payable to "INFUNITY LEARNING (MBB: 5510 8935 1619)

*Please email slip to infunitylearning@gmail.com

TERMS AND CONDITIONS:

Please notify the Course Organiser 5 days in advance if you intend to send a replacement.

If the organization or individual plans to send a replacement attendee in his or her place, please inform Course Organiser five days before the event.

If an organization or individual fails to inform the Course Organiser of his or her inability to attend the course within fourteen (14) days before the course date, no refunds will be provided, regardless of whether full or partial payment has been made.

REGISTER ONLINE HERE:



Hana/ Sharifah | 012-2955759 |

INFUNITY LEARNING
Jalan Sialang, Tangkak, Johor

<https://shorturl.at/jvKVZ>

www.infunitygroup.com